



OPEN MEETING

**MINUTES OF THE OPEN MEETING OF THE
BOARD OF DIRECTORS OF UNITED LAGUNA WOODS
MUTUAL A CALIFORNIA NON-PROFIT MUTUAL BENEFIT
CORPORATION**

**Tuesday, April 12, 2022- 9:30 a.m.
Board Room/Virtual Meeting
24351 El Toro Road, Laguna Woods, California**

Directors Present: Anthony Liberatore, Pearl Lee, Pat English, Neda Ardani, Cash Achrekar, Azar Asgari, Diane Casey, Andre Torng, Maggie Blackwell, Lenny Ross, Reza Bastani, Andre Torng

Directors Absent: None

Staff Present: CEO Siobhan Foster, Makayla Schwietert, Cindy Shoffeitt

Others Present: GRF: Elsie Addington
Third: None
VMS: Cynthia Rupert, Norman Kahn

1. Call Meeting to Order/Establish Quorum

President Liberatore called the meeting to order at 9:30 a.m. and acknowledged that a quorum was present.

2. Pledge of Allegiance to the Flag

Director Lee led the pledge of allegiance.

3. Acknowledge Media

The Village Television Camera Crew, by way of remote cameras, was acknowledged as present.

4. Approval of Agenda

President Liberatore asked if there were any changes to the agenda.

Director Asgari requested Item 11a. Consistent with its statutory obligations under Civil Code §5501, a subcommittee of the board consisting of the Treasurer and at least one other board member reviewed the United Laguna Woods Mutual preliminary financials for the month of February 2022, such review is hereby ratified, be moved to Unfinished Business as 12d.

Hearing no changes or objections, the amended agenda was approved unanimously.

5. Approval of Minutes

- a. March 24, 2022 – Agenda Prep Meeting
- b. March 8, 2022 – Regular Open Session

Hearing no objections, the March 24, 2022 – Agenda Prep Meeting Minutes and March 8, 2022 – Regular Open Session Minutes were approved unanimously.

6. Report of the Chair

- Informed the residents in attendance of his gratitude to see everyone in person.

7. VMS Board Update – Director Rupert

Director Rupert provided a presentation on the following:

- VMS Strategic Planning Meeting.
- SWOT Analysis.
- Cultural Sensitivity and Anti-harassment training.
- 3 Year Goals.
- New format for department meetings.
- Coin Service Availability.
- New Bulky Item Program.

Director Rupert answered questions from the board.

Discussion ensued among the Directors.

8. Open Forum (Three Minutes per Speaker)

At this time Members addressed the Board of Directors regarding items not on the agenda

The following members made comments:

- A member commented on the 2023 Budget Meeting.
- A member commented on new trash bins, washer/dryer heating, and water conservation reports.
- A member commented on the Earth Day Program held on April 21, 2022 at CH 1 on from 1-4 p.m.
- A member commented on the Foundation of the Laguna Woods Village. For additional information, residents are encouraged to visit the foundation website at foundationoflagunawoodsvillage.org.
- A member commented on Zoom link accessibility.
- A member commented on aging, health, and living within the community.
- A member commented on the Canary pine trees and manor resales.

9. Responses to Open Forum Speakers

- Director Torng commented on virtual meetings and tree trimming.
- Director English commented on Canary pines tree trimming.
- Director Asgari commented on hybrid meetings.
- Director Casey commented on The Foundation.
- Director Ross commented on Savings Report Update.
- Director Blackwell commented on Landscape Meetings.
- Director English commented on Zoom Meetings.

10. CEO Report

CEO Siobhan Foster provided a presentation on the following topics:

- The bulky item collection dates are available on the website.
- Coin distribution services are available in the community center recreation office Monday through Friday between 8:00 a.m. and 5:00 p.m.
- The Health and Wellness Expo will be held on April 23, 2022, at 10 a.m. in Clubhouse 5 – There will be sponsored host booths, lectures, and much more.
- Introduced new Security Director, Eric Nunez.

11. Consent Calendar

All matters listed under the Consent Calendar are recommended for action by committees and will be enacted by the board by one motion. In the event that an item is removed from the Consent Calendar by members of the board, such item(s) shall be the subject of further discussion and action by the board.

a. Recommendation from the Landscape Committee:

- (1) Recommendation to Deny a Tree Removal Request and Approve a Shrub Removal Request: 916-A Avenida Majorca – One Fern Pine Tree and One Texas Privet Shrub

RESOLUTION 01-22-18

Deny Removal of One Fern Pine Tree and Approve Removal of One Texas Privet Shrub 916-A Avenida Majorca

WHEREAS, February 12, 2013, that the Board of Directors adopted Resolution 0113- 17 tree removal guidelines:

- Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents' personal preferences concerning shape, color, size, or fragrance.
- Trees should not be removed because of view obstruction.
- Trees on slopes should not be removed if the removal will contribute to the destabilization of that slope.
- Trees which are damaging or will damage a structure, pose a hazard, in failing health or interfering with neighboring trees, will be considered for removal.

WHEREAS, on March 10, 2022, the Landscape Committee reviewed a request to remove one Fern Pine tree and one Texas Privet Shrub from the Member at 916-A, who cited the reasons as lack of sunlight and the harboring of rodents, and;

WHEREAS, the committee determined that the tree does not meet the guidelines established in Resolution 01-13-17, and thereby recommends denying the request for the removal of one Fern Pine tree and approving the request to remove the one Texas Privet Shrub located at 916-A Avenida Majorca.

NOW THEREFORE BE IT RESOLVED, April 12, 2022, the Board of Directors denies the request for the removal of one Fern Pine tree and approves the request to remove one Texas Privet Shrub at 916-A; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

b. Laguna Hills Memorial Day Half Marathon, 10K and 5K

RESOLUTION 90-22-13

**City of Laguna Hills Memorial Day Half Marathon 10K and 5K
Request to Use a Portion of Laguna Woods Village**

WHEREAS, the City of Laguna Hills Memorial Day Half Marathon, 10K and 5K, is scheduled to take place on Monday, May 30 2022; and

WHEREAS, the City of Laguna Hills is requesting that the Golden Rain Foundation allow a portion of the course to traverse Laguna Woods Village, to enter in Gate 2, traverse around Via Estrada, to Calle Aragon, to Avenida Sevilla, to Avenida Majorca, back to Via Estrada and out Gate 2;

NOW THEREFORE BE IT RESOLVED, April 5, 2022, that the Board of Directors of this Corporation hereby authorizes the limited use of the Community streets inside Gate 2 on the morning of May 30, 2022, for the City of Laguna Hills Memorial Day Half Marathon, 10K and 5K event; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

c. Approve the Review of the United Sub-Leasing and Transfer of Trust Documents Approved in March 2022, and such review is hereby ratified.

Director Blackwell made a motion to approve the consent calendar. Director English seconded.

Hearing no objections, the consent calendar was approved unanimously.

12. Unfinished Business

a. Update Committee Appointments

Discussion ensued among the board regarding the following resolutions:

RESOLUTION 01-22-19
United Laguna Woods Mutual Committee Appointments

RESOLVED, April 12, 2022, that the following persons are hereby appointed to serve the Corporation in the following capacities:

Architectural Control and Standards Committee

Anthony Liberatore (Chair)

Reza Bastani

Cash Achrekar

Non-Voting Advisors: Michael Mehrair, ~~Juanita Skillman~~

Finance Committee

Azar Asgari, (Chair)

~~Pat English (Chair)~~

Lenny Ross

~~Pearl Lee~~

Advisor: Dick Rader

Governing Documents Review Committee

Maggie Blackwell (Chair)

Diane Casey

Reza Bastani

Advisor: Dick Rader, Juanita Skillman, ~~Bevan Strom~~, Mary Stone

Landscape Committee

Diane Casey (Chair)

Maggie Blackwell

~~Pearl Lee~~

Lenny Ross

Advisors: Theresa Frost, Mike Peters, Annie Zipkin

Maintenance and Construction Committee

Pat English (Chair)

Reza Bastani

~~Anthony Liberatore~~

~~Pearl Lee~~

Non-voting Advisor: Ken Deppe

Members Hearing Committee

Neda Ardani (Chair)

Pearl Lee

Maggie Blackwell

New Resident Orientation

Maggie Blackwell (Chair)

~~Pearl Lee~~

Cash Achrekar

Resident Advisory Committee

Pearl Lee (Chair)

Diane Casey

Maggie Blackwell

Advisor: **Nancy Lannon**

RESOLVE FURTHER that all directors are considered alternate members of each committee "Alternate." Each Alternate may serve as a substitute for another director that is unable to attend a meeting ("Substitute"). Committee Member Alternates cannot substitute for more than two (2) consecutive meetings. This will allow any director to ask any other director to sit in their stead during a temporary absence or unavailability. Of course, we can modify this and structure this any way the Board feels is best. However, the concept is that the Board, in advance, will approve any director sitting on a committee on a temporary basis when necessary to fill in for another director.

RESOLVED FURTHER Resolution 01-22-08, adopted February 8, 2022, is hereby superseded and canceled.

RESOLVED FURTHER the officers and agents of this Corporation are hereby authorized, on behalf of the Corporation, to carry out this resolution.

Resolution 01-22-20

Golden Rain Foundation Committee Appointments

RESOLVED, April 12, 2022, that in compliance with Article 7, Section 7.3 of the Golden Rain Foundation Bylaws, adopted September 29, 2014, the following persons are hereby appointed to serve on the committees of the Golden Rain Foundation:

GRF Strategic Planning Committee

Cash Achrekar

Reza Bastani

Diane Casey

Anthony Liberatore, Alternate

GRF Community Activities Committee

Maggie Blackwell

Diane Casey

Pearl Lee

GRF Finance

Azar Asgari

Pat English

Diane Casey, **Alternate**

GRF Landscape Committee

Maggie Blackwell

Diane Casey

GRF Maintenance & Construction

Cash Achrekar

~~Anthony Liberatore~~

Lenny Ross

Clubhouses & Facilities Renovation Ad Hoc Committee

Diane Casey

Pat English

~~Azar Asgari, Alternate~~

GRF Media and Communications Committee

Neda Ardani

Maggie Blackwell

GRF Mobility and Vehicles Committee

Maggie Blackwell

~~Lenny Ross~~

Pearl Lee

GRF Security and Community Access

~~Reza Bastani~~

Maggie Blackwell

Cash Achrekar

Disaster Preparedness Task Force

Diane Casey

Anthony Liberatore

Cash Achrekar, Alternate

Laguna Woods Village Traffic Hearings

Neda Ardani

Anthony Liberatore

Purchasing Ad Hoc Committee

~~Anthony Liberatore~~

Diane Casey

Neda Ardani

Information Technology Advisory Committee

Diane Casey

Cash Achrekar

Broadband Ad Hoc Committee

Diane Casey

Revenue Resources Ad Hoc Committee

~~Diane Casey~~
~~Azar Asgari~~
~~Lenny Ross~~

Equestrian Center Ad Hoc Committee

Pat English
Pearl Lee

Insurance Ad Hoc Committee

Anthony Liberatore
Cash Achrekar
Lenny Ross

Website Ad Hoc Committee

Anthony Liberatore
Pearl Lee
Azar Asgari

RESOLVED FURTHER, that Resolution 01-22-09, adopted February 8, 2022, is hereby superseded and cancelled.

RESOLVED FURTHER the officers and agents of this Corporation are hereby authorized, on behalf of the Corporation, to carry out this resolution.

Hearing no objections, the Committee Appointment Updates were approved unanimously.

b. Discuss and Consider Globe Subscription for United Board Members

Director Asgari read the staff recommendation for the following resolution:

RESOLUTION 01-22-21
Globe Subscription for United Board Room Members

WHEREAS, members have expressed interest in subscribing to the monthly published OC Register newspaper called the Globe reporting on local Laguna Woods news for the purpose of keeping up with current Laguna Woods events and service offerings.

NOW THEREFORE BE IT RESOLVED, April 12, 2022, that the Board of Directors hereby approves the purchase of a Globe subscription for each requesting United Board Member at a rate of \$25 per annual subscription.

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution

Director Asgari made a motion to approve the resolution. Director Ardani seconded the motion.

Discussion ensued among the board.

Hearing no changes, the motion was called to a vote and passed 6-4-0. Directors' Ross, Achrekar, Blackwell, and English opposed. President Liberatore did not vote.

- c. **Recommendation to Approve the Request for a Supplemental Appropriation in the Amount of \$184,760 to Fund a Portion of the Proposed Canary Island Pine Tree Grove Reduction Project to Include Consultant Costs to Further Study the Project Before Moving Forward.**

RESOLUTION 01-22-22

Supplemental Appropriation for Professional Services

WHEREAS, as a result of the Covid19 issues, the budgeted funds for tree maintenance for Fiscal Year 2021 were not expended, with a balance of \$184,760; and

WHEREAS, the United Landscape Committee directed staff to solicit the professional services of a third-party arborist and environmental specialist to review the proposed Canary Island Pine Tree Removal Project in Fiscal Year 2022.

NOW THEREFORE BE IT RESOLVED, April 12, 2022, that the Board of Directors of this Corporation hereby authorizes a supplemental appropriation for \$184,760, to fund up to \$50,000 to engage the professional services of a third-part arborist and environmental specialist chosen by the landscape committee, ad-hoc, and staff for the remaining balance of the tree trimming and removal budget to review the proposed Canary Island Pine Tree Removal Project in Fiscal Year 2022;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution as written.

Director Blackwell made a motion to approve the resolution. Director Ross seconded the motion.

Discussion ensued among the board regarding the Resolution 01-22-22 for a Supplemental Appropriation for Professional Services.

Kurt Wiemann, answered questions from the Board and residents.

Director Casey made an amendment to the motion, to approve the request for supplemental appropriation in the amount of \$184,760 to fund up to \$50,000 to engage professional services of a third-party arborist and environmental specialist chosen by the landscape committee, ad-hoc, and staff for the remaining balance of the tree trimming and removal budget. Director Ross seconded.

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Hearing no changes, the amended motion was called to a vote and passed 7-3-0. Directors' English, Bastani, and Torng opposed. President Liberatore did not vote.

THIS ITEM WAS MOVED TO UNFINISHED BUSINESS FROM CONSENT

- d. **Consistent with its statutory obligations under Civil Code §5501, a subcommittee of the board consisting of the Treasurer and at least one other board member reviewed the United Laguna Woods Mutual preliminary financials for the month of February 2022, such review is hereby ratified.**

Director Asgari stated that she will not approve the February 2022 Financials, until she receives it and will ratify it next month.

Director Blackwell tabled the ratification of the February 2022 Financials, to be ratified at the May 2022 meeting. Director Asgari seconded.

By unanimous consensus the board tabled the motion.

13. New Business

DIRECTOR ASGARI MADE A MOTION TO ADD ITEM 13A TO THE AGENDA. HEARING NO OBJECTIONS, PRESIDENT LIBERATORE DECLARED THE MOTION APPROVED UNANIMOUSLY.

- a. **Discuss and Consider Hybrid and In-Person Meetings**

Director Asgari made a motion to approve the availability of holding Board Meetings as Hybrid (Virtual & In-Person). Director Ardani seconded.

Discussion ensued among the board.

Hearing no changes, the motion was called to a vote and passed 7-3-0. Directors' English, Lee, and Blackwell opposed. President Liberatore did not vote.

DIRECTOR TORNG MADE A MOTION TO ADD ITEM 13B TO THE AGENDA. HEARING NO OBJECTIONS, PRESIDENT LIBERATORE DECLARED THE MOTION APPROVED UNANIMOUSLY.

- b. **Multiple Unit Purchasing within United Mutual**

Director Torng made a motion to allow resident-members to purchase additional units within United Mutual.

With no second, the motion did not proceed to a vote.

Discussion ensued among the board.

14. Director Comments (Two minutes per director)

- Multiple Directors commented on Resident Services.
- Director Ross commented on hate crimes within the community.

15. Committee Reports

- a. Report of the Finance Committee / Financial Report – Director Asgari. The Committee met on March 29, 2022; next meeting April 26, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.

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- (1) Treasurer's Report
 - (2) United Finance Committee Report
 - (3) Resales/Leasing Reports
- b. Report of the Architectural Control and Standards Committee – President Liberatore. The Committee met on February 17, 2022; next meeting April 21, 2022, at 9:30 a.m. in the Board Room and as a virtual meeting.
 - c. Report of Member Hearings Committee – Director Ardani. The Committee met on March 24, 2022; next meeting April 28, 2022, 9:00 a.m. in the Board Room and as a virtual meeting.
 - d. Report of the Governing Documents Review Committee – Director Blackwell. The Committee met on February 17, 2022; next meeting April 21, 2022, 1:30 p.m. in the Board Room and as a virtual meeting.
 - e. Report of the Landscape Committee – Director Casey. The Committee met on March 10, 2022; next meeting April 14, 2022, at 9:30 a.m. in the Board Room and as a virtual meeting.
 - f. Report of the Maintenance & Construction Committee – Director English. The Committee met on March 30, 2022; next meeting April 27, 2022, at 9:30 a.m. in the Board Room and as a virtual meeting.
 - g. Report of the United Resident Advisory Committee – Director Lee. The committee met on March 10, 2022; next meeting April 14, 2022, at 4:00 p.m. in the Board Room and as a virtual meeting.

16. GRF Committee Highlights

- h. Report of the GRF Finance Committee – Director Asgari. The Committee met on February 16, 2022; next meeting April 20, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - i. Report of the GRF Strategic Planning Committee— Director Torng. The Committee met on March 7, 2022; next meeting May 2, 2022, at 9:30 a.m. in the Board Room and as a virtual meeting.
 - j. Report of the Community Activities Committee – Director Blackwell. The committee met on March 10, 2022; next meeting April 14, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
- (1) Equestrian Center Ad Hoc Committee -- The Committee met on March 30, 2022; next meeting TBA.
- k. Report of the GRF Landscape Committee – Director Casey. The Committee met on March 9, 2022; next meeting June 8, 2022, at 1:30 p.m. as a virtual meeting.
 - l. Report of the GRF Maintenance & Construction Committee – Director Achrekar. The Committee met on February 9, 2022; next meeting April 13, 2022, at 9:30 a.m. in the Board Room and as a virtual meeting.

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- (1) Clubhouse Renovation Ad Hoc Committee – Director Casey. The Ad Hoc Committee met January 28, 2022; next meeting TBA.
- m. Report of the Media and Communication Committee – Director Ardani. The Committee met on March 21, 2022; next meeting April 18, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
- n. Report of the Mobility and Vehicles Committee – Director Bastani. The Committee met on April 6, 2022; next meeting June 1, 2022, 1:30 p.m. in the Board Room and as a virtual meeting.
- o. Report of the Security and Community Access Committee – Director Bastani. The Committee met on February 28, 2022; next meeting April 25, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
- p. Laguna Woods Village Traffic Hearings – Director Ardani. The Hearings were held on March 16, 2022; next hearings will be held April 20, 2022, at 9:00 a.m. as a virtual meeting.
- q. Report of the Disaster Preparedness Task Force – Director Casey. The Task Force met on March 29, 2022; next meeting May 31, 2022, at 9:30 in the Board Room a.m. and as a virtual meeting.
- r. Information Technology Advisory Committee – Director Casey. The Committee met on April 8, 2022; next meeting April 15, 2022.

17. Future Agenda Items – None

18. Recess - *At this time the meeting will recess for lunch and reconvene to Closed Session to discuss the following matters per California Civil Code §4935.*

The meeting recessed at 1:02 p.m. into the Closed Session.

Summary of Previous Closed Session Meetings per Civil Code Section §4935

During the March 8, 2022, Regular Closed Session, the Board:

Approval of Agenda

Approval of the Following Meeting Minutes;

(a) February 8, 2022 – Regular Closed Session

(b) March 24, 2022 – Special Closed Session

(c) March 29, 2022 – Special Closed Session

Discussed and Considered Litigation, Legal and Legislation Matters

Discussed Personnel Matters

Discussed Member and Board Disciplinary Matters

19. Adjourn

The meeting was adjourned at 4:38 p.m.

DocuSigned by:

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Neda Ardani, Secretary of the Board
United Laguna Woods Mutual